**Minutes of the Fennville District Library
Board of Trustees**

October 19, 2023 at 4:00 pm
Regular Meeting

Present: Robin Buchler, Dennis Martin, Donna Matula, Bob Sherwood, Willow Vandenberg, Kathy Yankee, Marilyn Jessup

Absent: Midge Bernard

Staff present: Teresa Kline

Observers present: Juliet Michele, Amy Manning

Meeting called to order: 4:00 pm, by Dennis Martin, President

Approval of Agenda: *It was moved by Buchler, seconded by Matula, to approve the agenda. Carried 7-0.*

Approval of the Minutes: *It was moved by Yankee, seconded by Sherwood, to approve the minutes of September 21. Carried 7-0.*

Public Comments: Juliet Michele and Amy Manning requested the weekly use of a room to host "Teen Talking Circles" , covering the windows for privacy during the meeting. There was a lengthy discussion of what was wanted, why, and protocol for using the library. They were thanked for addressing the Board.

Correspondence: None.

Financial and Budget Performance Report:
- After reviewing the "Profit & Loss Budget vs Actual" Sheet and the Balance Sheet for September 2023, they were received and filed.

Director's Report:
- Meetings attended:
- The Friends group raised $220.00 during the Goose Festival
- "Hot Spot" privilege has been revoked for a patron after misuse of the device and privilege
- There were some strange phone calls involving inappropriate comments to 2 staff members,
- University of North Carolina has approached Teresa to be involved in a "Public Libraries and Food Justice" survey/project
- A patron came in to look at our banned books displays
- A patron was escorted out of the building by Teresa.
  Youth Activities handout, Monthly Circulation Statistics, Door Count

President's Remarks: None

Board Members' Remarks: None

Committee Reports: None

Unfinished Business:
   Email Migration – It is going fairly smoothly; should be done next week

New Business:
   Library Programs – Dennis will send a letter from the Board to Juliet and Amy of Teen Talking Circles informing them that they must submit the paperwork requested by the Director, that there will be no covering of the windows of the room in which they are meeting, and there will be no spraying of essential oil or any other aroma in the library. They must abide by the meeting room policy.

   Maturing CD *– It was moved by Sherwood, seconded by Vandenberg, to invest $50,000 in a 12 month, JP Morgan CD (callable in 6 months) for 5.65%. Carried, 7-0.*

   Staffing Requests – Michele is considering requesting a reduction of hours from 40 to 30 per week; Abi is requesting a consideration of possibly moving up to Assistant Director.

   TAG Grant – Allegan County Community Foundation – Abi is writing a grant to fund a "Teen Library of Things".

Gifts – *It was moved by Yankee, seconded by Buchler, to accept the following gifts:*

   Barbara Reed
   Scott and Kendra Onken   54 stuffed animals for Youth Services

   Carried, 7-0.

Public Comments – None

Adjournment: The meeting was adjourned by President Martin at 5:30.
   Next meeting is November 16, 2023.

Respectfully submitted,

Marilyn Jessup, Secretary

9:19 AM

11/10/23

Accrual Basis

Fennville District Library
Profit & Loss Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	$ Over Budget	% of Budget
Income				
790.401 · MILLAGE				
790.402 · Casco Twp	0.00	169,000.00	-169,000.00	0.0%
790.403 · Clyde Township	0.00	41,000.00	-41,000.00	0.0%
790.404 · Ganges Township	0.00	131,000.00	-131,000.00	0.0%
790.405 · Fennville City	0.00	15,000.00	-15,000.00	0.0%
Total 790.401 · MILLAGE	0.00	356,000.00	-356,000.00	0.0%
790.539 · STATE AID	0.00	15,000.00	-15,000.00	0.0%
790.580 · LOCAL GOV'T SUP	0.00	8,000.00	-8,000.00	0.0%
790.581 · OTHER SUPPORT	0.00	2,000.00	-2,000.00	0.0%
790.607 · COPIER/FAX FEES	526.00	4,500.00	-3,974.00	11.7%
790.608 · FINES/LOST-DAMAGED	79.00	1,500.00	-1,421.00	5.3%
790.655 · PENAL FINES	6,559.13	62,000.00	-55,440.87	10.6%
790.664 · INTEREST	2.58	5,500.00	-5,497.42	0.0%
790.671 · UNIVERSAL SERV FUND	1,485.00	8,500.00	-7,015.00	17.5%
790.674 · GIFTS/MEMORIALS	100.00	2,000.00	-1,900.00	5.0%
790.675 · FENFRIENDS	321.74	2,000.00	-1,678.26	16.1%
Total Income	9,073.45	467,000.00	-457,926.55	1.9%
Expense				
790.702 · PAYROLL EXPENSES				
790.704 · MERS Defined Contribution	555.54	5,000.00	-4,444.46	11.1%
790.702 · PAYROLL EXPENSES - Ot...	29,549.70	275,000.00	-245,450.30	10.7%
Total 790.702 · PAYROLL EXPENSES	30,105.24	280,000.00	-249,894.76	10.8%
790.727 · OFFICE SUPP	153.58	3,000.00	-2,846.42	5.1%
790.728 · COLLECTION EXP	0.00	2,500.00	-2,500.00	0.0%
790.729 · CUSTODIAL SUPPLY	170.55	2,500.00	-2,329.45	6.8%
790.730 · YOUTH SERVICES SUPL	8.79	1,400.00	-1,391.21	0.6%
790.731 · POSTAGE	0.00	600.00	-600.00	0.0%
790.801 · PROF SERVICES	300.00	18,000.00	-17,700.00	1.7%
790.802 · TECHNOLOGY CHARGES	3,995.80	22,000.00	-18,004.20	18.2%
790.803 · COOP SERVICES	4,637.25	19,000.00	-14,362.75	24.4%
790.880 · SPECIAL PROGRAM	365.00	5,000.00	-4,635.00	7.3%
790.900 · PRINTING & PUBLCTY	0.00	500.00	-500.00	0.0%
790.903 · BUILDG MAINT & REP	3,251.15	26,000.00	-22,748.85	12.5%
790.920 · UTILITIES	2,723.46	22,000.00	-19,276.54	12.4%
790.931 · EQUIP & FURNISHINGS	347.63	5,000.00	-4,652.37	7.0%
790.946 · LOST & PAID MATRLS	0.00	300.00	-300.00	0.0%
790.947 · TRUSTEE REIMBMNT	210.00	3,000.00	-2,790.00	7.0%
790.958 · DIGITAL DATABASES	2,120.98	5,000.00	-2,879.02	42.4%
790.959 · BOOKS/AV	2,559.98	32,000.00	-29,440.02	8.0%
790.960 · PERIODICALS	163.97	2,000.00	-1,836.03	8.2%
790.961 · TRAINING & SEMINARS	360.16	3,700.00	-3,339.84	9.7%
790.962 · CONTINGENCY	0.00	2,000.00	-2,000.00	0.0%
790.963 · FENFRIENDS EXP	0.00	1,000.00	-1,000.00	0.0%
790.964 · Tax Charge Backs	0.00	500.00	-500.00	0.0%

9:19 AM

11/10/23

Accrual Basis

Fennville District Library
Profit & Loss Budget vs. Actual
October 2023 through September 2024

	Oct '23 - Sep 24	Budget	$ Over Budget	% of Budget
790.965 · INS & BONDING	0.00	6,000.00	-6,000.00	0.0%
790.970 · CAPITAL EXPENDITURE	0.00	4,000.00	-4,000.00	0.0%
Total Expense	51,473.54	467,000.00	-415,526.46	11.0%
Net Income	-42,400.09	0.00	-42,400.09	100.0%

Fennville District Library
Balance Sheet
As of November 10, 2023

	Nov 10, 23
ASSETS	
Current Assets	
Checking/Savings	
790.000 · Petty Cash	150.00
790.001 · Allegan Credit Union Chkg	62,118.53
790.002 · Huntington Reg Checking	11,276.75
790.003 · FenFriends - Savings Acct	3,300.90
790.004 · HUNT MONEY MRKT	19.97
790.005 · Hunt Invest Cash	101,810.61
790.009 · H I, Barclasy Bk Del Retail CTF	84,000.00
790.011 · H I, Goldman Sachs 12/3/24	41,000.00
790.013 · H I, Beal Bk USA Las Vegas	38,000.00
790.016 · H I, Barclays Bank Del CD	25,000.00
790.020 · H I, Capital One USA Glen Allen	100,000.00
790.021 · H I, Capital One Natl As VA CTF	55,000.00
790.023 · H I, compass Bk Bir	50,000.00
Total Checking/Savings	571,676.76
Accounts Receivable	
790.028 · Accounts Receivable	80.96
Total Accounts Receivable	80.96
Other Current Assets	
790.025 · Cumlt Unrlzd Gn/Ls	35,059.67
Total Other Current Assets	35,059.67
Total Current Assets	606,817.39
Other Assets	
790.026 · Invst Allegan Cmm Found	100,000.00
Total Other Assets	100,000.00
TOTAL ASSETS	706,817.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
790.202 · Accounts Payable	-1,265.71
Total Accounts Payable	-1,265.71
Other Current Liabilities	
790.258 · Payroll Liabilities	6,835.39
Total Other Current Liabilities	6,835.39
Total Current Liabilities	5,569.68
Total Liabilities	5,569.68

Fennville District Library
Balance Sheet
As of November 10, 2023

	Nov 10, 23
Equity	
790.392 · Restricted for Parking Lot	161.25
790.395 · Fund Balance	742,220.84
Net Income	-41,134.38
Total Equity	701,247.71
TOTAL LIABILITIES & EQUITY	706,817.39

Fennville District Library						
Penal Fines 2018-2023						
	2018	**2019**	**2020**	**2021**	2022	2023
January	$8,159.60	$5,909.24	$6,021.68	$5,538.04	$4,432.49	$5,122.93
February	$7,707.60	$8,675.25	$7,149.82	$5,144.69	$4,467.55	$5,409.11
March	$10,379.01	$9,639.45	$6,690.97	$9,076.28	$5,581.77	$5,474.56
April	$7,410.88	$6,491.70	$3,392.59	$6,341.46	$5,205.78	$5,082.70
May	$7,877.80	$8,475.77	$4,730.94	$4,705.86	$5,361.21	$6,389.91
June	$7,906.22	$7,537.15	$6,065.05	$5,766.07	$4,500.85	$5,552.14
July	$8,659.09	$8,381.00	$5,755.32	$5,204.45	$4,302.91	$4,946.23
August	$8,237.56	$7,599.24	$7,023.75	$5,247.92	$5,511.47	$5,764.40
September	$7,183.54	$7,252.06	$5,371.44	$5,056.02	$4,542.95	$6,559.13
October	$8,415.71	$7,639.31	$4,907.33	$5,161.13	$3,959.77	$5,419.33
November	$6,738.12	$5,104.51	$4,837.14	$4,311.78	$4,249.38	
December	$5,749.74	$5,619.78	$4,133.95	$3,443.26	$3,487.87	

OCTOBER 2023 MONTHLY CIRCULATION STATISTICS

TOTAL CIRC	2,509
YTD	22,950

	MONTHLY	**YTD**
PATRONS		
CLYDE TOWNSHIP	590	3639
CASCO TOWNSHIP	156	1905
FENNVILLE CITY	518	4317
GANGES TOWNSHIP	380	4496
LEE TOWNSHIP	242	1859
MANLIUS TOWNSHIP	277	3002
INSTITUTIONS	8	199
NON-RESIDENTS	0	0
RECIPROCAL BORROWS	224	2747
UNDEFINED	114	786
TOTAL CIRCULATION	2509	22950
LLC LOANED	592	5094
LLC BORROWED	399	3374
MEL CAT		
REQUESTS PLACED	62	399
REQUESTS RECEIVED	55	371
PAGED ITEMS	73	627
PAGED ITEMS SENT	74	625
ITEMS ADDED		
PRINT/DVD/PERIODICAL	230	2045
E-AUDIO/E-BOOK	0	1103
KITS	0	20
VIDEO GAMES	0	0
HOTSPOT	0	2
BOARD GAMES	0	0
NEW CARDS	26	358

2023 MONTHLY CIRCULATION STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PATRONS													
CLYDE TOWNSHIP	377	296	288	304	392	379	362	372	590	279			3639
CASCO TOWNSHIP	140	222	203	153	173	208	225	231	194	156			1905
FENNVILLE CITY	458	360	392	319	300	475	489	564	442	518			4317
GANGES TOWNSHIP	425	459	661	458	465	411	410	448	379	380			4496
LEE TOWNSHIP	175	91	182	180	82	195	208	297	207	242			1859
MANLIUS TOWNSHIP	317	313	355	201	278	449	327	295	190	277			3002
INSTITUTIONS	6	5	124	9	14	6	8	2	17	8			199
NON-RESIDENTS	0	0	0	0	0	0	0	2	0	0			2
RECIPROCAL BORROWS	278	279	314	293	212	325	295	224	303	224			2747
UNDEFINED	87	56	57	69	65	118	61	75	84	114			786
TOTAL CIRCULATION	2263	2081	2576	1986	1981	2566	2385	2417	2188	2509	0	0	22952
LLC LOANED	595	498	639	484	500	601	552	338	295	295			4797
LLC BORROWED	376	411	493	392	299	266	284	210	244	399			3374
MEL CAT													
REQUESTS PLACED	65	45	53	47	14	15	14	33	51	62			399
REQUESTS RECEIVED	63	42	49	41	16	13	15	29	48	55			371
PAGED ITEMS	79	59	55	70	54	55	43	68	71	73			627
PAGED ITEMS SENT	80	51	55	65	60	57	48	68	67	74			625
ITEMS ADDED													
PRINT/DVD/PERIODICAL	153	260	175	211	259	167	270	179	141	230			2045
E-AUDIO/E-BOOK	119	91	174	74	263	144	238	0	0	0			1103
KITS	0	0	4	10	5	0	0	1	0	0			20
VIDEO GAMES	0	0	0	0	0	0	0	0	0	0			0
HOTSPOT	0	0	1	1	0	0	0	0	0	0			2
BOARD GAMES	0	0	0	0	0	0	0	0	0	0			0
NEW CARDS	31	34	35	30	33	69	36	35	29	26			358

FDL Programming: A Year in Review

Between January and October 2023, Fennville District Library has had:

- 58 adult programs, with a total attendance of 492 people
- 25 teen programs, with a total attendance of 78 people
- 301 youth programs, with a total attendance of 3477 people
- 85 pre-k programs, with a total attendance of 416 people
- 35 all ages programs, with a total attendance of 1525 people

This includes all live, passive, and off-site programming which the library either hosted or participated in.

In total, the library has had 504 programs, with a total attendance of 5988 people.

The most well-attended programs of the calendar year so far have been:

1. Peeps Vote, a passive program where patrons voted on whether or not Peeps were good, which had 296 total participants
2. Trick-or-Treating at the library, which had 211 people coming by to get candy, do a craft, or sign up for our escape room
3. Fourth Fridays in Fennville in August, where 194 people stopped and talked to the library staff at the event and participated in the scavenger hunt put on by the library
4. The Reception and Art Show following the dedication of the sculpture in the front lawn, which had an total attendance of 150 people; the Sculpture Dedication itself had 121 people in the audience
5. During Summer Reading, the library had two programs with outstanding attendance: Tipping the Scales, an animal presenter, brought in 117 audience members, and our Kick-Off Party at the beginning of the summer had 115 attendees

Title: **Assistant Director**
Category: Full time-40 hours per week

Job Summary:

Assists the Library Director in professional, administrative, and supervisory work to plan, manage and direct staff, programs, and operations of the library. Works under the supervision of the Library Director.

Job Responsibilities:

- Oversees the library operations in the absence of the Library Director.

- Assists the Library Director in hiring new staff and trains new staff members.

- Supervises Youth Services staff members.

- Assists the Library Director in planning and developing goals and objectives for the library.

- Schedules and develops recommendations and reviews of policies and procedures.

- Plans, manages, coordinates, and supports all adult and children's programming.

- Coordinates the implementation of new technology. Acts as technology specialist instructing and assisting staff in use. Coordinates technology maintenance and repairs when necessary.

- Establishes, maintains, and strengthens contacts and outreach services.

- Initiates and applies for grants. Assists the Library Director in the administration of grants.

- Reports and prepares weekly, monthly, and yearly reports.

- Overseas content strategy and maintenance for the library's social media

accounts.

- Prepares informational brochures, articles, and reports to publicize the activities and services of the library and community services, and to increase public awareness of the Fennville District Library as a resource.

- Serves in a leadership capacity for special projects.

- Attends local, regional, and state professional meetings, conferences, workshops, and continuing education opportunities.

- Performs related work as required.

Knowledge, Abilities and Skills:

Possess a Master's Degree in Library Science from an American Library Association accredited university. Thorough knowledge of the principles and practices of professional library work and of the organization and the management of library operations. Knowledge of library building and facility maintenance. Ability to organize and manage complex projects. Demonstrates knowledge and commitment to the use of technology and current trends and advances in the library field. Demonstrate a strong commitment to excellent customer service and community partnership building. Exceptional writing skills and report writing competencies. The position will require evening and weekend hours including Sundays.

Wages and Benefits:

All pay raises will be based upon merit, cost of living, or minimum wage laws and will be in accordance with the library's budget and ability to accommodate increases. Promotions and wage increases shall be given as merited after the annual evaluation is conducted in September by the Library Director. Benefits include paid vacation, sick leave and a monthly stipend to be used for health insurance and or retirement.

EGL TECH

Security-Minded I.T. Solutions.

MANAGED CYBERSECURITY

Prepared by:

Gary Lenon
616-392-7422
garyl@egltech.net

Prepared for:

FENNVILLE DISTRICT LIBRARY

Pricing

One Time Fees	Qty	Price	Ext. Price
Onboarding and Setup	1	$825.00	$825.00

Managed Endpoint Detection and Response (EDR)
Configure Vulnerability Scanning
Setup Tenant and Configure SAT Campaigns

	SUBTOTAL	$825.00

Recurring Monthly Fees	Qty	Price	Ext. Price
Managed Cybersecurity 2023	23	$16.00	$379.50

Endpoint Detection and Response
Security Awareness Training 2023
Quarterly Vulnerability Scans
24/7 Monitoring and Threat Response

	MONTHLY SUBTOTAL	$379.50

TERMS

LIMITATION LIABILITY

In no event shall EGLtech be held liable for indirect, special, incidental, or consequential damages arising out of service provided including, but not limited to, loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment, or other costs. Threat resolution requiring more than one hour of labor will be billed at the normal hourly rate.

PAYMENT

Monthly invoices will be delivered on the 1st of the month. Onboarding and first month fees will be due at the agreement's start date.

CHANGE MANAGEMENT

EGLtech will deliver an updated proposal if additional support is needed. Change requests will be approved by both parties, in writing, prior to implementation.

APPROVAL AND ACCEPTANCE

By signing this document, all parties accept this Proposal for the above items.

Authorized Signature	Title	Date
FENNVILLE DISTRICT LIBRARY		

Authorized Signature	Title	Date
EGLtech, Inc.		

12 Months	8/1/2023 – 7/31/2024
Contract Length	Agreement Effective Dates

Security-Minded IT Solutions   Confidential

OVERVIEW

Security threats are becoming more prevalent each year. By 2023, cyber-crime costs are expected to reach $8 trillion which is why it is more important than ever to build a resilient security framework that protects your business and data.

EGLtech's security experts understand the threats to your business. The best attempts at preventing an intrusion are by preventing unnecessary or weak entry points into your network. This includes securing infrastructure, proactively monitoring your environment, and training and educating your team members.

ENDPOINT DETECTION AND RESPONSE

Simply installing antivirus software is no longer enough due to the proliferation of cyber threat surfaces. While traditional antivirus solutions simply try to prevent attacks, modern Endpoint Detection and Response (EDR) solutions actively discover and remediate threats across devices, desktops, and servers. Advanced endpoint protection solutions use automation, machine learning, and behavioral monitoring to detect, respond to, and eliminate a diverse range of threat vectors, including executable or fileless malware, document and browser exploits, malicious scripts, and credential scraping.

SECURITY AWARENESS TRAINING***

These days, security is everyone's responsibility. Even seemingly harmless behaviors or small mistakes can have big consequences. Security awareness training helps get everyone in an organization to recognize risks and reduce incidents.
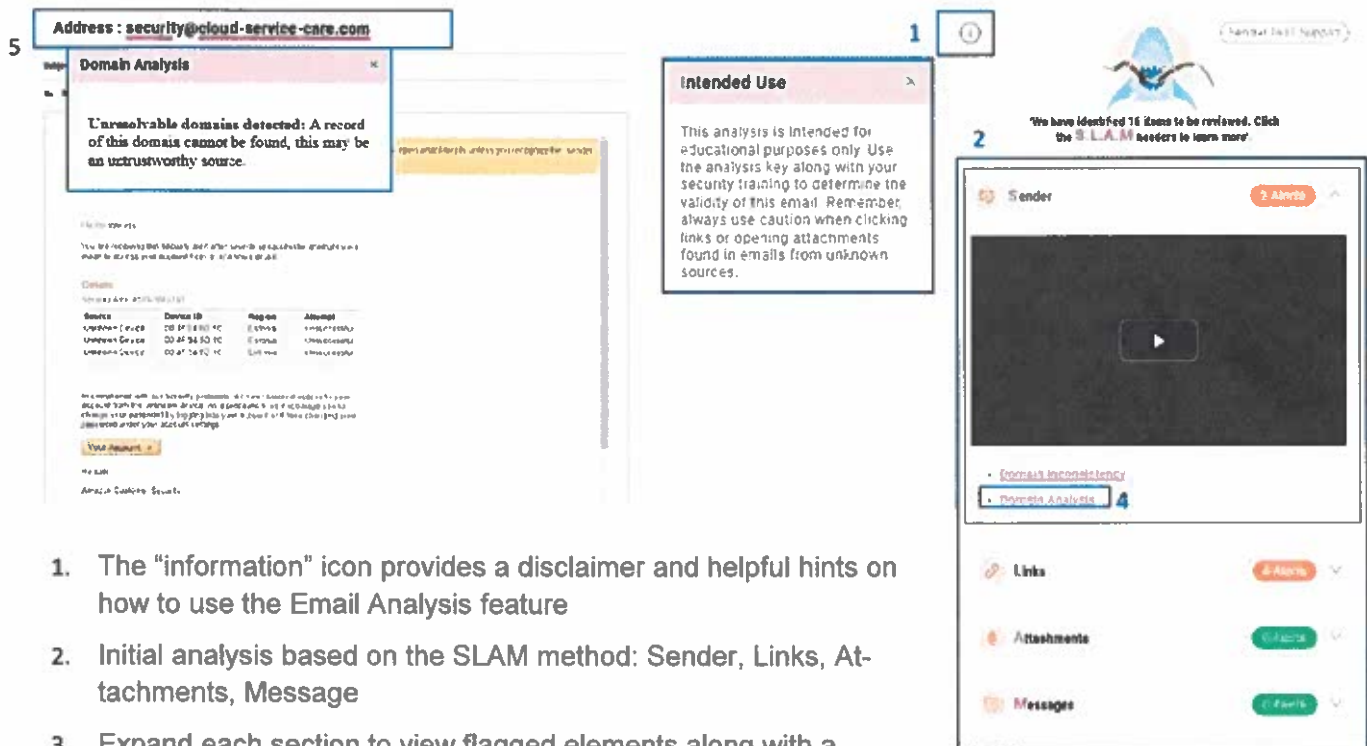
- Training for all users on current security threats.
- Simulated phishing and ransomware tests to help educate employees. ***
- Full reporting on all simulation results and training campaigns.

VULNERABILITY SCANNING

Hackers are constantly looking for security flaws they can use to compromise sensitive information or steal personal data for financial gain, or to cause havoc and disruption for businesses all over the globe. To do this, they make use of a wide range of tools and vulnerability scanners to automate their efforts and find new targets. So, external vulnerability scanning is an essential process of protecting your business, by finding your security weaknesses **before** the hackers do.

Feature Breakdown of the Catch Phish Outlook Plug-In

Understanding the "Email Analysis" feature inside Catch Phish

1. The "information" icon provides a disclaimer and helpful hints on how to use the Email Analysis feature

2. Initial analysis based on the SLAM method: Sender, Links, Attachments, Message

3. Expand each section to view flagged elements along with a training video on the topic

4. Further clicking on the flagged element will identify where the element was discovered in the email

5. Hover over the flagged element within the email for a detailed description of the

E·G·L TECH

Security-Minded I.T. Solutions.

Feature Breakdown of the Catch Phish Outlook Plug-In

Instant access to tools that provide in-email education and support

Email Analysis   Security Training

Catch Phish

Your Logo Here

What have you reeled in?

"This is not a phishing simulation. If you are unsure of the validity of this email, do not click on any links or open any attachments"

Click next to see how the S.L.A.M method can help you identify potentially dangerous parts of this email.
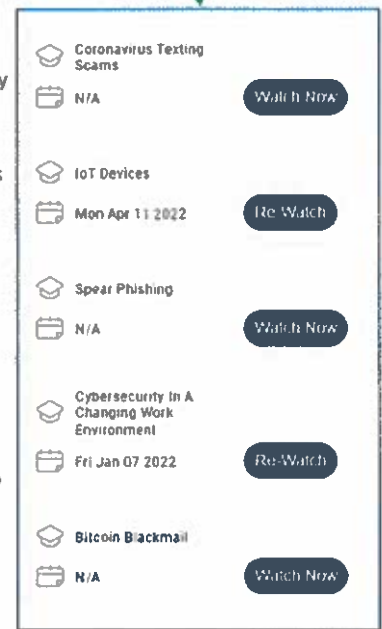
Next

Email Analysis

- If a user clicks the "button on a phishing simulation email, they will be positively rewarded with confetti and can receive credit back on their ESS if they've previously failed a phishing simulation.

- If a user clicks the "Email Analysis" button on an email that is NOT a simulation, the screen will warn them that this is not a simulation (see left screen).

- Users can click the "Next" button to use machine learning and artificial intelligence to identify flagged elements such as sender details, links, language, and attachments, and get insight into the validity of

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Security Training

- If a user clicks the "Security Training" button, the screen on the right will appear, giving them access to all the Micro Training videos available for them to watch! That's right, users can access their ongoing training videos without logging into the portal and, without even leaving Outlook!

- Users can watch the Micro Training videos, take the quizzes, or rewatch any previously taken Micro-Training videos!

- NEW The Annual Training classes are now available via the Catch Phish interface. Users can watch the full class and take the corresponding quiz.

Coronavirus Texting Scams	N/A	Watch Now
IoT Devices	Mon Apr 11 2022	Re-Watch
Spear Phishing	N/A	Watch Now
Cybersecurity In A Changing Work Environment	Fri Jan 07 2022	Re-Watch
Bitcoin Blackmail	N/A	Watch Now

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Annual Training

Annual Training

End Point Detection and Response
*The Evolution of Antivirus*

GOING BEYOND ANTI-VIRUS – *EGLTECH EDR*

Simply installing antivirus software is no longer enough due to the proliferation of cyber threat surfaces. While traditional antivirus solutions simply try to prevent attacks, modern **Endpoint Detection and Response (EDR)** solutions actively discover and remediate threats across devices, desktops, and servers. Advanced endpoint protection solutions use automation, machine learning, and behavioral monitoring to detect, respond to, and eliminate a diverse range of threat vectors, including executable or fileless malware, document and browser exploits, malicious scripts, and credential scraping.

EGLtech's innovative security solution offers broad protection against diverse modes of attack, including:

- AI-powered endpoint protection, with Static AI pre-execution protection for known and unknown file-based malware, and Behavioral AI agent-side behavioral monitoring that covers any attack vector, including unknown exploits and bypass attempts of traditional anti-virus.
- The Behavioral AI engine is built to detect and mitigate malicious code and scripts in documents and can detect file-less attacks and exploits. Lateral Movement uses Behavioral AI to discover attempts coming from another device over the network.
- Attack remediation, cleaning all artifacts of a malicious attempt, including registry, scheduled tasks and more, while Rollback Revert returns an endpoint its pre-infected state. Upon detection, EGLtech EDR can immediately stop lateral threat spread cold by disconnecting the infected endpoint from the network while still maintaining the agent's connection to the management console.
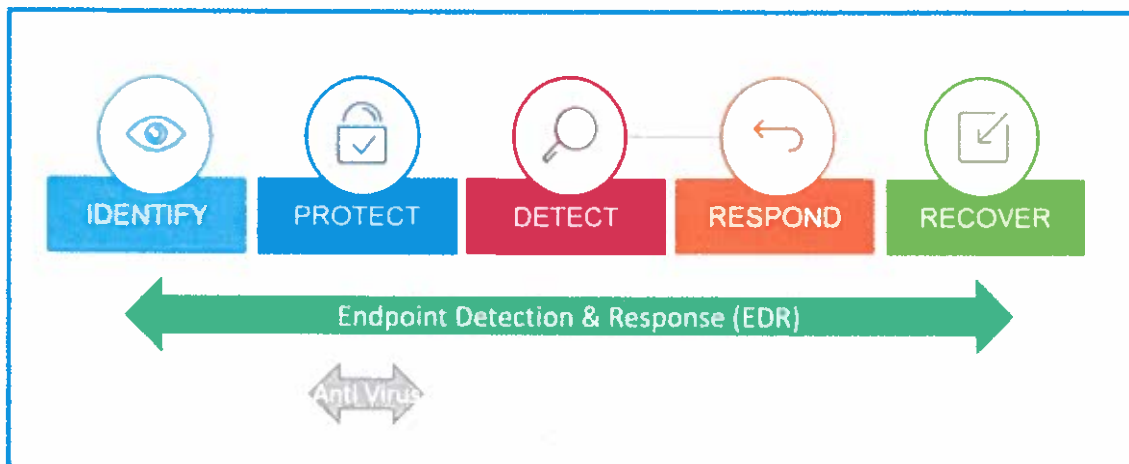
MAKE THE
HEALTHY
CHOICE

WE ARE HERE WHEN YOU'RE
READY TO QUIT

A six-week tobacco cessation group that provides support for tobacco-cessation and healthy living. Whether you are ready to stop using tobacco or just thinking about it. Get the support and knowledge you need to make the right decision for you.

THE TOBACCO FREE GROUP PROVIDES:

- A supportive, positive and non-judgmental environment to help you through your process

- Information on how tobacco use effects your health, how to manage cravings, and how to change your habits

- Information on resources available to you through community or government organizations

- A flexible program designed to meet your needs and help you make healthy choices in all areas of your life

OnPoint
Caring for Allegan County

FOR MORE INFORMATION ON GROUP DATES AND TIMES, CONTACT ONPOINT
AT **269.686.5124** OR **877.608.3568**